PARTNERS IN KNOWLEDGE UK LTD
Suite No. 129
295 Chiswick High Road
LONDON W4 4HH



Practical Skills in Project Management - CPD ACCREDITED

PIK824-0527 SWT-G-1

Our Accreditations:

Accredited cpd Activity
THE CPD STANDARDS OFFICE
CPD PROVIDER: 50477
2023-2025
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WESTMINSTER BUSINESS COUNCIL

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LONDON W4 4HH

Place	: Geneva	**Venue**	: Hotel Strasbourg (10, Rue Pradier, Geneva 1201, SWITZERLAND) - TBC		
Start Date	: 10-05-2027	**End Date**	: 14-05-2027	**PPP**	: £4950

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If you can't train them, you can't blame them!

Short Description:

This educational training program is designed for individuals interested in enhancing their practical capabilities in Project Management (PM). Participants will have the opportunity to explore advanced practical methods for managing projects and programs, with a focus on achieving success even in large and high-risk endeavour. The training program emphasises the integration of PM process into organisation's culture and highlights the necessary steps to support and ensure its success. Improvements in Project Scope Management and Stakeholder Analysis are ongoing in the field of project and program management. In this training program, participants will gain knowledge of the latest tools for effectively engaging stakeholders and enhancing project quality. The training program covers a range of topics including project planning, estimation, scheduling and other advanced concepts that will assist participants in developing robust, dependable, efficient and successful project plans.

Course Overview:

COURSE OBJECTIVES:

On completing this training program, participants will be capable of:

- Monitoring projects using concrete measurements rather than speculation.
- Improving time and cost estimates for risky and complex projects.
- Reporting progress even on intricate and hazardous projects.
- Enhancing communication and participation with stakeholders.
- Understanding and mastering the interpersonal skills necessary for proficient PM.
- Developing the ability to communicate horizontally across functional levels and vertically with senior management.
- Defining project goals and assignments.
- Utilising scheduling methods and tools to support project control and analysis.
- Prioritising goals and assignments.

TARGET AUDIENCE:

- Prospective Project Leaders.
- Personnel in Project Departments.
- Support of Projects.
- Operational Supervisors.
- Executive Team and Individual enthusiastic about PM.

Program Outline:

DAY 1: Fundamental Concepts in Project Management (PM)

1. What is a project?

2. Project Characteristics.
3. Projects Types.
4. Addressing quality in projects.
5. Projects Stakeholders.

DAY 2: PROJECTS SELECTION

1. Importance of projects selection.
2. Key factors for effective selection.
3. Key steps in projects selection.
4. Projects selection criteria.
5. Methods & Models in projects selection.

DAY 3: SELECTING THE PROJECT MANAGER

1. Who is the Project Manager.
2. Project Manager tasks.
3. Career paths of a Project Manager.
4. Key skills of a Project Manager.
5. Project Manager key responsibilities.

DAY 4: PROJECT PLANNING

1. Introduction to Planning.
2. Planning in Project Management.
3. The project environment.
4. Planning in Construction projects.
5. Project Planning & Project Control tools & methods.

DAY 5: PRACTICAL EXCERCISES IN Project Planning & Project Control